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Enquiries..... **Mr. Ben Haingura** ..... Our Ref..... Your Ref.....

24 September 2020

The Secretary  
CENTRAL PROCUREMENT BOARD  
PO Box 20652  
Windhoek  
Attention: Ms. E. Shiponeni

Dear Madam,

**SUBJECT: VALIDITY OF GOOD STANDING CERTIFICATES**

Your request dated 10 August 2020 has reference. I wish to advise as follow.

The Social Security Commission was established by Social Security Commission Act, 1994, (Act 34 of 1994) and is mandated to administer the Maternity, Sick and Death Benefit Fund and Employees Compensation Funds established by the Employees Compensation Act, 1941.

The Commission by ensuring that the Employers comply with Act, does issue "Good Standing Certificate" (GSC) to prospective tenders on condition that they meet the requirements one of which is to be registered with the Commission, and the other one, that membership assessments and contributions of all employees have been fully paid.

The Commission's Good Standing Certificate is only valid for one month (30) days from the date of issuance. This is based on the fact that employers have a grace period of thirty (30) days (after the month-end reckoned from the pay date) to ensure that their respective MSD contributions deducted from the last salary is paid over to the Commission.

Commissioners: Dr. D.I. Uirab (Chairman), Ms. P.H. Masabane, Mr. K.B. Black, Ms. J. Jonas-Emvula, Mr. E.S. Maswahu,  
Ms. T.V.P. Nauyoma, Mr. N. Ntelamo, Ms. P.J. Olivier, Ms. A. Titus, Ms. K.T.N.N. Sihlahla

Executive Officer: Ms. M. Mungunda

ALL OFFICIAL CORRESPONDENCE MUST BE ADDRESSED TO THE EXECUTIVE OFFICER

In the case of Good Standing Certificate bearing a tender number the same principle, in term of period applies as per above explanation. In addition, it is the prerogative of each organization to decide whether the certificate is valid in the case where tender evaluation is only done later than a month or more after the tender closed and date of the good standing certificate.

I hope that the above will address your concern.

Yours sincerely

  
EXECUTIVE OFFICER